



HAYLING ISLAND SAILING CLUB

Position- Tender Driver

Responsible to- Marine Manager/ Assistant Marine Manager and in turn the Club Committees

Salary- Depending on age and experience.

Working hours – 14 Hours Contact, March*-October 2024. This will be higher at peak times. Flexibly will be required. Weekend work is expected.

Candidates should have the right to live and work in the UK, hold a current driving license and valid passport. We encourage development opportunities within our team.

Overview

The tender driver at HISC will provide a welcoming, friendly, professional Tender service. The tender is a small displacement boat (Selene) that, when unavailable, it is replaced by a RIB. This provides a connection between HISC and people's boats on the moorings. The tender is on a timetable and can be booked in advance, so you will need to be a well-organised timekeeper. The role is a versatile role that will be part of the wider marine team. The team ensures the smooth running of the Marine Department as well as being a key support role for the Marine Manager & Assistant Marine Manager. You will also act as a look out to raise the alarm for any water incidents. Most of the time, you will be providing the service during the day, but with the appropriate training, you will be driving in low light or at night.

Essential

Over 18 years of age.

High awareness of Health and Safety Practices.

Ability for Lone working.

Desirable skills & experience

Organised and efficient

Good timekeeper

Used to hard physical work

Powerboating experience/ RYA Powerboat level 2.

Maintenance of marine equipment.

Excellent Interpersonal & Customer service skills.

Excellent, communication skills

Strategic thinking

Problem solving

Main Responsibilities

- To provide excellent customer services to HISC members as required.
- Tender passengers out to their boats on moorings.
- Monitoring the moorings to ensure boats are safe and secure.
- Collect fees from visiting boats and manage the mooring allocation for visiting boats.
- Keep the tender, fuelled, tidy and presentable.
- Keep a watch for boat in need of assistance.
- To assist with the maintenance of all marine equipment.
- Monitor and maintain the inventory in all the sailing club boats.
- To support race events with the correct equipment e.g. race marks, flags.
- Complete maintenance checks; fill in maintenance logs in line with the club policy.
- To help monitor the dinghy park.
- To maintain clean and safe working areas, inside the boat shed and the yard.
- Within reason, anything else required from the marine management team